

SIGN IN SHEET

IFB PMB-2009-24	FURNISH SECURITY SERVICES FOR VARIOUS FEDERALLY FUNDED PUBLIC HOUSING COMPLEXES UNDER ASSET MANAGEMENT PROJECTS 31, 32, 33 AND 35 ON THE ISLAND OF OAHU
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INSTRUCTIONS

Please fill out this sheet and leave original with the Contract & Procurement Office located at 1002 North School Street – Building D, Honolulu, HI 96817 when you pick up your bid packet. A copy will be made for you. Take the copy with you as it contains important dates, times and information.

Read this packet carefully. If you have any questions, please call Rick Sogawa, IFB Coordinator at (808) 832-6038.

Pre-Bid Conference/Site Visitation:	<u>Thursday, August 13, 2009, 9:30 a.m.</u> at the Kamehameha Homes Community Hall; 1541 Haka Drive, Honolulu, Hawaii 96817. Site visitation to follow at approximately 10:00 a.m.		
Bid Form Due Date:	Due before <u>10:00 a.m. HST on Wednesday, August 19, 2009</u> at the HPHA – Central Files, 1002 N. School Street, Building D, Honolulu, HI 96817.		
Bid Opening:	Wednesday, August 19, 2009	At 10:15 a.m. HST at the HPHA – Contract & Procurement Office, 1002 N. School Street, Building D, Honolulu, Hawaii 96817.	
Date: _____			
Company: _____			
Address: _____			
Bus. No. _____		Cell No. _____	
Fax No. _____			
Contact Person: _____			

Signature of Person Picking Up Packet

REQUIRED CERTIFICATIONS:

The following shall be submitted with the Bid Offer Form:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Hawaii Compliance Express, Certificate | <input checked="" type="checkbox"/> Corporate Resolution |
| <input checked="" type="checkbox"/> Wage Certificate | <input type="checkbox"/> |

The following shall be submitted prior to start of contract, no later than August 31, 2009

- | | |
|--|---|
| <input checked="" type="checkbox"/> Certificate of Insurance | <input checked="" type="checkbox"/> Valid Tax Clearance Certificate |
| <input type="checkbox"/> Other: _____ | |